


## COMBERTON ACADEMY TRUST COURSE INFORMATION

Course Title	Paediatric First Aid - Level 3					
Course Description	This course meets and exceeds the requirements laid down by Ofsted, EYFS and SureStart for those needing a 12 contact hour first aid course for adult, infant and child. Upon successful completion students will receive a Certified CPD Statement as well as a Certificate, Wallet card, Student manual, and access to regular refresher videos ensuring knowledge remains current. The certificate can be used as part of your registration with Ofsted, for individuals as well as private employers.					
Start Date	4 <sup>th</sup> and 5 <sup>th</sup> February 2017	Day & Time	Saturday and Sunday 09.30 to 16.15	Venue	Cambourne Village College	
Tutor Details	Jenny White qualified as a first aid trainer in 2010 whilst running a busy Recruitment desk. Candidates were often frustrated with the lack of flexible and affordable first aid training. Jenny had always been FIRST Aider and St Johns Ambulance Volunteer, and teaching was a gift that seems to come quite naturally to her. Jenny set up the Bridge First Aid and in 2014 expanded the business to meet demands.					
No. of wks	1	Terms		1		
Fee	£70	Concessionary Fee		£53		
Course Level:	Mixed ability					
	Level 1, Level 2 (equiv. to GCSE / NVQ2)					
	Level 3 Equivalent GCE A Level			Level 3		
Skills or qualifications needed for entry into the class			Minimum age requirement of 16.			
Course aims & objectives						
The content of this course has been independently certified as conforming to universally accepted Continuous Professional Development (CPD) guidelines. Topics include; <ul style="list-style-type: none"><li>Recording of incidents and accidents</li><li>Legal framework, &amp; responsibilities</li><li>Unconscious casualty – adult, child and infant</li></ul>						

- Cardiopulmonary Resuscitation – adult, child and infant
- Choking
- Contents of the first aid kit
- Child's response to extreme heat and cold. Febrile convulsions
- Dealing with blood loss and shock
- Burns and scalds
- Bleeding, grazes, embedded objects, knocked out teeth, mouth injury, eye injury, bruising, nosebleeds, objects in eyes, ears, nose
- Anaphylaxis
- Electric shock
- Poisoning
- Meningitis, Diabetes, Sickle Cell Anaemia, Croup, Septicaemia.
- Recognition and management of fractures, sprains and strains.



### **Progression – after this course what might you do next?**

This certificate requires renewal every three years. Students can attend a one day refresher each year.

### **How progress & success will be recorded**

Skills are assessed by continuous observation, practical exercises and a short theory exercise at the end of the course.

### **Additional course costs (e.g. visits, materials, books, equipment)**

<b>Materials/equipment required for first class</b>	Comfortable clothing is recommended as there will be some practical activity.
<b>Contact for further information</b>	Community Education: 01223 264721 <a href="mailto:commed@combertonvc.org">commed@combertonvc.org</a>

### **Equalities statement**

We are fully committed to equality of opportunity and welcome enrolments from everyone. We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect.

We will ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities

### **Enrolment and payment**

Please enrol at Comberton Village College for all courses, including those in Cambourne and Melbourn. Fees can be paid by cheque, cash or debit card. Payments are not processed until classes are viable but please assume the class is running once payment has been sent, unless you hear to the contrary. Please send an SAE or email contact for confirmation or a receipt.

By Post: **Adult Education, Comberton Village**

**College, Comberton, Cambridge, CB23 7DU.**

Cheques payable to: *Comberton Village College*.

In Person Please bring payment to the college reception.

9.00–4.45 pm Mon–Thurs & 7.00–9.30 pm Mon and Weds, term time only.

Summer Holiday: we pick up messages each week and return calls and emails. We are closed in other school holidays.

By Phone 01223 264721 and pay by debit card.

**Refunds** are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness or college closure due to heavy snow) will be replaced with an extra class at the end.

**Concessionary Fees** (25% discount) are available if you receive a means-tested benefit (evidence to be provided). It is also possible to pay by instalments and this method of payment is available even if you do not qualify for a concessionary fee. Please ask for details.

**Safeguarding Statement**

Arrangements have been made to make sure that you are safe in our centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the centre manager, who will investigate to ensure your safety.