


COMBERTON ACADEMY TRUST COURSE INFORMATION

Course Title	Make a Unique Stained Glass Piece in a Day				
Course Description	<p>Spend a day working with glass, and immerse yourself in selecting from an inspiring and wide choice of vibrant glass colours to make a finished glass panel to take home at the end of the day. With the guidance of your tutor, you will start by choosing or creating your own design, and glass. You will then learn how to cut and shape glass pieces, and attach them together, using copper foil and soldering techniques. By the end of the beginners day, you will have made a panel sized roughly 15 x 15 cm. Instruction will also be given on how to adapt your work for use as a light holder, picture or mirror frame, and hanging or free standing ornaments or decorations.</p> <p><i>Copper Foiling is a method of assembling differently coloured glass pieces used in the making tiffany lampshades.</i></p> <p>If you are returning as an improver the tutor is happy to discuss ideas and material costs with you if you wish to make a more complicated design.</p>				
Start Date	06 May 2017	Day & Time	Saturday 10.00-16.00	Venue	Melbourn Village College
Tutor Details	Jill Fordham is a local Stained Glass Artist, who has been running a stained glass business in Cambridge for 25 years. She has been a community education Stained Glass tutor for 15 years.				
No. of wks	1 day	Terms		1	
Fee	£27	Concessionary Fee		£20	
Course Level:	Mixed ability			✓	
	Level 1, Level 2 (equiv. to GCSE / NVQ2)				
	Level 3 Equivalent GCE A Level				
Skills or qualifications needed for entry into the class			None If you have a sensitive skin, or any concerns about hand strength, please discuss this with the tutor.		

Course aims & objectives	
<ul style="list-style-type: none"> • Learn how to make patterns for a small stained glass panel • Learn and develop basic glass cutting techniques • Learn how to copper foil • Learn how to solder 	
Progression – after this course what might you do next?	
Attend a weekly evening class – please contact the Adult Education Office for more details.	
How progress & success will be recorded	
By completing a piece to take home at the end of the day, unless an alternative agreement has been discussed with the tutor.	
Additional course costs (e.g. visits, materials, books, equipment)	
Tools and materials are provided but there will be a cost for materials of £10.00 for beginners, £13.00 for improvers.	
Materials/equipment required for first class	Please bring lunch, closed toed shoes, aprons.
Contact for further information	Community Education: 01223 264721 commed@combertonvc.org

Equalities statement

We are fully committed to equality of opportunity and welcome enrolments from everyone. We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence. We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect.

We will ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access activities

Enrolment and payment

Please enrol at Comberton Village College for all courses, including those in Cambourne and Melbourn. Fees can be paid by cheque, cash or debit card. Payments are not processed until classes are viable but please assume the class is running once payment has been sent, unless you hear to the contrary. Please send an SAE or email contact for confirmation or a receipt.

By Post: **Adult Education, Comberton Village College, Comberton, Cambridge, CB23 7DU.**

Cheques payable to: *Comberton Village College.*

In Person Please bring payment to the college reception.

9.00–4.45 pm Mon–Thurs & 7.00–9.30 pm Mon and Weds, term time only.

Summer Holiday: we pick up messages each week and return calls and emails. We are closed in other school holidays.

By Phone 01223 264721 and pay by debit card.

Refunds are only available if we close a class or you withdraw at least two weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (e.g. tutor illness or college closure due to heavy snow) will be replaced with an extra class at the end.

Concessionary Fees (25% discount) are available if you receive a means-tested benefit (evidence to be provided). It is also possible to pay by instalments and this method of payment is available even if you do not qualify for a concessionary fee. Please ask for details.

Safeguarding Statement

Arrangements have been made to make sure that you are safe in our centres. If you feel you are not safe for any reason, for example through verbal or physical abuse or you have been discriminated against, please tell your tutor or the centre manager, who will investigate to ensure your safety.