



CAMBOURNE VILLAGE COLLEGE

Music School

Application Form 2021-22

Please write clearly and return to Mr Mulholland (Music Department) or the school office.

Pupil details:

Name:

Tutor
Group:

Address:

Parent/carer details:

Parent's Name:

Title:

Email address:

– please print clearly

Home 'phone No:

Mobile No:

Tuition Details:

Instrument to
be studied:

Do you have your
own instrument?

Do you have any experience of playing other instruments? If so, which instruments have you played, and to what standard?

- I would like my child to have lessons and I understand my details will be passed to the tutor who will contact me with payment details
- I have read the information booklet and agree with the terms and conditions
- My child receives the Pupil Premium, and I would like financial assistance with instrumental lessons

Signed:

(Parent/Carer)

Date:



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Terms and Conditions – School Copy

PARENTAL/CARER RESPONSIBILITIES

- **To meet all payment commitments:** as per the information booklet
- Any concerns regarding payments to be communicated as soon as possible in writing to the tutor, copying Mr Mulholland (in confidence)
- Once you've been given tutor details, all communication must be direct with the named tutor with bmulholland@cambournevc.org copied in
- **To give a minimum of five school weeks written notice should you wish to discontinue tuition:** payment commitments must be honoured for this notice period
- To give a minimum of a week's notice in writing if a pupil is unable to attend a lesson to allow time to re-arrange, otherwise the lesson will not be rescheduled
- To inform us of any change of contact details: particularly preferred email address

PUPIL RESPONSIBILITIES

- Pupils must check the notice board and timetables in the Music Department regularly, taking note of when lessons are, notifying Music staff immediately of any queries or concerns
- They should attend all lessons promptly, arriving **5 minutes early** in order to set up instruments and be fully prepared
- To practise regularly and thoroughly
- Giving at least a week's notice of potential minor changes to their timetable with their tutor or a member of the Music Department staff
- Once an appropriate standard has been reached, to support at least one of the many extra-curricular activities organized by the Music Department

SCHOOL RESPONSIBILITIES

- We reserve the right to recommend the withdrawal of pupils from lessons if they are not making progress, are obviously not enjoying the course, or if they are abusing the system in any way
- We will cancel lessons if, following 2 email (where possible) reminders, we have still not received payment and received no communication from you
- We will reschedule lessons where possible if sufficient notice of planned absence or a timetable clash has been given

Please note, applications will not be processed without the agreement having been signed overleaf.