Life after Cambourne Village College



A guide to the College Application Process

2023-4

Name: _____

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Post 16 Transition timeline

| | Autumn Term 2023 |
|--------------------------------------|--|
| Monday 25 th September | CamVC Post-16 information Evening, 6-8pm Pupils and Parents |
| | Opportunity to find out more about the Post-16 application process and ask questions. Opportunity to find out more detailed information about each post 16 provider, the courses on offer and ask questions |
| Mid-/ end Sept | Research options using websites of post-16 centres plus hard copies of prospectuses |
| Oct/ November | Sixth form open evenings across the county |
| | Attendance at the below events is highly recommended. |
| | Look out for additional information in the parent bulletin and in tutor time. |
| | <u>Bishop Laney Sixth Form</u> Thu 19th Oct 6 - 8.30pm <u>CAST</u> Wed 1st Nov 5 - 7.30pm |
| | <u>Cambridge Regional College</u> Cambridge Campus: Wed 18th Oct 4.30-8pm Sat 11th Nov 9.30-12 |
| | Thu 16th Nov - Apprenticeship evening time TBC Huntingdon Campus: Thu 12th Oct 4.30-6pm |
| | Sat 4th Nov 10am-1pm <u>Chesterton Sixth Form</u> Tue 17th Oct 6 - 8pm <u>College of West Anglia</u> |
| | Pre-booking an arrival time is essential for all of our open events, so register your interest at CWA.AC.UK/OPENDAY. 18th Oct 4.30-7.30 18th Nov 9-12.30 |
| | Cambourne Sixth Form Thu 2nd Nov 6 - 8.30pm |
| | <u>Comberton Sixth Form</u> Comberton held their open event on June 21st 2023- none this term- but will be tours in November bookable through Comberton Website. |
| | Cambridge Maths School: no Autumn event calendared. |

| Hills Road Sixth Form College Hills Road do not offer Autumn term open | | | | | |
|---|--|--|--|--|--|
| events. | | | | | |
| Impington International College Wed 18th Oct 5 - 8pm | | | | | |
| Long Road Sixth Form College No Autumn Term | | | | | |
| events. | | | | | |
| Northstowe Sixth Form Thu 2nd Nov 5.30 - 7.30pm | | | | | |
| <u>The Oakes</u> Tue 10th Oct 6-8pm | | | | | |
| <u>Parkside Sixth</u> Thur 12th Oct 6-8pm | | | | | |
| <u>Shuttleworth College, Beds.</u> Sat 18 th Oct 9.30-12.30 | | | | | |
| Personal Statements due in | | | | | |
| Individual post 16 consultation with a member of senior leadership or with a | | | | | |
| member of the careers team. Parents should attend (virtually) if possible. | | | | | |
| Invitations will be sent home. It is possible that not all pupils will be | | | | | |
| offered a consultation. | | | | | |
| | | | | | |
| Student online applications completion (internal deadline); Cambourne VC will | | | | | |
| then add your predicted grades and your reference. | | | | | |
| County application deadline - all applications sent to post-16 centres | | | | | |
| | | | | | |
| | | | | | |
| Interviews with colleges and sixth forms | | | | | |
| GCSE exams | | | | | |
| GCSE results and acceptance of placement | | | | | |
| | | | | | |

There is a range of choices for you once you finish Year 11:

Do you want to study:

- A levels or A/AS levels?
- The International Baccalaureate? Diplomas?
- Vocational courses?
- Apprenticeships?

Where do you want to study?

What subjects do you want to do?

Think carefully about your decision:

- Read the prospectuses carefully
- Use the My Choice@16 website to research the different courses on offer.
- Talk to your tutor about your future plans
- Work out some questions to ask at the Open Evenings.
- Use information from the National Careers Service. (<u>https://nationalcareersservice.direct.gov.uk</u>)
- Visit the post 16 institutions to find out which one will meet your needs the best.
- Fill in the relevant sections in the online application
- Take your time making your final decision it is one that will have a longlasting effect so it needs to be well thought out.

Remember that the decision of where to go and what to do is only one part of the process. You still need to get the best possible grades to ensure a successful future.

<u>"Doing the best at this moment puts you in the best place for the next</u> <u>moment." Oprah Winfrey</u>

What happens after Year 11?

The Government requires young people to continue in education or training until at least their 18th birthday.

This does not mean you must stay in school; you can choose one of the following options:

- full-time education, such as school, college or home education ;
- an Apprenticeship, or other work based learning;
- part-time education or training if you are employed, self-employed or volunteering for more than 20 hours a week.

Participating in education or training brings benefits for young people, and also for the economy and wider society. Young people who continue in learning post-16 are more likely to attain higher levels of qualifications and have increased earnings over their lifetime. They are also able to gain the skills that employers want, which will lead to a more internationally competitive workforce.

You can find out more about the raising of the participation age (RPA) here: <u>https://www.gov.uk/government/collections/raising-the-participation-age</u>

The vast majority of Cambourne students will go on to study at one of the colleges within the Cambridge Area Partnership. Each of these colleges have their own entry criteria and certain courses will require you to have completed specific GCSEs.

Looking further ahead, you may wish to go on to university. To help you have the best opportunities, the Russell Group of 24 leading UK universities has published a guide to post-16 subject choices.

Informed Choices, produced with the Institute of Career Guidance, is aimed at all students considering A-level and equivalent options. It includes advice on the best subject combinations for a wide range of university courses as well as advice on the best choices if you don't know what you want to study after school and need to keep your options open.

We would recommend that you read the advice being given by this group of universities before choosing your courses as it may affect what you choose to do.

Information can be found at the following website: https://www.informedchoices.ac.uk/

What you can do next depends on making the right choices and achieving your best in your Key Stage 4 courses. By making the right decisions and doing well now, you can give yourself the best opportunity to succeed in the future.

<u>"Sometimes it's the smallest decisions that can change your life forever." -</u> <u>Keri Russell</u>

Apprenticeships

Who are they for?

- For people who want to work and train at the same time.
- They are open to all age groups above 16 years old whether you are just leaving school, have been working for years or are looking to start a new career.

<u>Key features:</u>

- You are an employee so you will earn a wage
- You will work alongside experienced staff to gain job-specific skills.
- Apprentices receive training to work towards related nationally recognised qualifications usually on a day-release basis.
- Can take between **one and four years to complete** depending on the level of Apprenticeship, the apprentices' ability and the type of job.
- All apprentices should work for at least 30 hours a week

How do I get an apprenticeship?

There are <u>three</u> ways of applying for Apprenticeships.

1. Applying through the National Apprenticeship Service

All apprenticeship vacancies are advertised with the National Apprenticeship Service <u>https://www.findapprenticeship.service.gov.uk</u> and locally for instance through College websites

https://www.camre.ac.uk/apprenticeships/apprenticeship-job-vacancies/

https://cwa.ac.uk/apprenticeships-vacancies

or the Form the Future organisation: <u>https://formthefuture.org.uk/apprenticeship-search/</u>

Search for vacancies by keyword, job or occupation. You can narrow your search by postcode or location.

You will need to register and create your own account before you can make any applications.

2. Applying through a training provider/further education college

Training providers are companies that work with employers to make sure their apprentices receive the right training. Use <u>MyChoice@16.co.uk</u> to find the training providers, e.g. CRC.

Type in your postcode, filter by the distance you are prepared to travel, Yr 11 and type of course - apprenticeship.

Use the extra filter to refine your search by levels and provider type.

Training providers may be able to help you find an apprenticeship by suggesting local employers to contact. You will need to find an employer to take you on as an apprentice.

3. Applying for vacancies with local companies

Some local companies will advertise job through local papers, in schools and colleges as well as on the apprenticeships website.

Make sure you apply for any vacancies that interest you.

If you find a job, your employer may be prepared to offer you training through an apprenticeship.

Important!

Don't just apply for one vacancy - apprenticeships are very popular and you may not be successful straightaway.

Make sure you have the right entry qualifications. Some opportunities will ask for particular grades in English, maths and/or science.

Apprenticeship vacancies are advertised throughout the year. Apply to .those that interest you as soon as possible. As some vacancies are advertised for several months, you may not hear whether you've been successful for a while.

<u>Anyone interested in applying for an apprenticeship must speak to Mrs</u> <u>McCormack before doing so.</u>

Basic Information about the Cambridgeshire Institutions

All grade profiles are the standard for that college. There are subject specific criteria so students need to check the prospectus/College websites carefully to ensure they meet them, especially STEM subjects

| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
|-----------------|-----------|-----------------|------------------------------------|---|
| Cambourne Sixth | Cambourne | A levels with | A-levels: | Interviews for all putting |
| Form | | some vocational | 5 x grade 5s, including at least a | CamSF as 1 st /2 nd |
| | | options | 4 in English and Maths | preference. Some 3 rd |
| | | | Minimum of 6 in subjects to be | preference will be |
| | | | studied at A Level | considered depending on |
| | | | - Subject specific entry | demand for places. |
| | | | requirements apply to some | |
| | | | courses - please check | |
| | | | prospectus | |
| | | | BTEC Level 3: | |
| | | | 5 x grade 4s incl. English and | |
| | | | Maths | |
| Comberton | Comberton | A Levels, | A-levels: | Comberton aim to |
| | | Cambridge IPQ , | 5 x grade 5s, including at least a | interview all appropriate |
| | | and BTECs | 4 in English and Maths | first or sedond choice |

| | | | Minimum of 6 in subjects to be studied at A Level - Subject specific entry requirements apply to some courses - please check prospectus BTEC Level 3: 5 x grade 4s incl. English and Maths Cambridge IPQ: 5 x grade 7s | applicants who meet the admissions criteria. |
|---------------------------|--------------------------|--|--|---|
| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
| Chesterton | Gilbert Rd, Cambridge | A levels | 5 x grade 6, incl. 6 in English and maths | Will interview all who meet grade criteria |
| Cambridge Maths School | Mill Rd, Cambridge | A level maths & further maths for all; then choose 2 from | 7 x grade 5 incl. 5 in English, 8 in maths and science | You will need to pass an aptitude test in addition to being predicted the grades. The interview will |

| | | bio/chem/phys/ computer science | | judge academic potential, work ethic, motivation and suitability for CMS. |
|-------------------------------|--|---|---|---|
| College of West Anglia | Milton (NB other campuses at King's Lynn and Wisbech offer other courses) | Land-based and Animal care focused Diplomas and Apprenticeships | Level 2: 4 x grade 3s Level 3: 5 x grade 4s (including maths and English) | All applicants, if they meet the stated entry requirements will be invited for interview. If an applicant discloses potential additional support needs, there may be further assessment required. |
| Cambridge Regional College | Cambridge (Kings Hedges) and Huntingdon) | Diploma courses in a variety of subjects. HNC and HND Courses available. | Level 1: 2 x Grade 2s Level 2: 3 x Grade 3s Level 3: 4 x Grade 4s, including English or maths | CRC will interview all applicants. |

| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
|--------------------------|---|-----------------|--|---|
| CRC (Apprenticeships) | Cambridge (Kings Hedges) and Huntingdon) | Apprenticeships | Dependent on the programme / employer. Minimum English & maths: Level 2 - Grade 3 Level 3 - Grade 4 Students need to organise their own work placement. | CRC will interview all applicants. |
| Hills Road | Cambridge | A levels | Non STEM: - <u>Admissions score</u> * of 58 , including a grade 6 in English Language or Literature for most subjects. Also need a grade 4 in Mathematics for some subjects. STEM: - Science: Admissions score of 71 Including grade 7 in Biology, Chemistry, Mathematics and Physics or Grade 7 in combined science. Maths: Admissions score of 60 . | If students put a CAP school 6th form as first choice (e.g. Comberton, Bishop Laney, The Oakes, Parkside, Impington), Hills Road will offer a guidance meeting for 2nd choice students. |

| Impington | Impington | The | IBDP: | Interview all applicants |
|-------------|-----------|-----------|--|---|
| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
| | | | Further Maths: Admissions score of 78 , including an 8 in Maths 4 A Levels: Admissions score of 78 *Admissions score Add up the following: English Language grade x2 Mathematics grade x2 Best six other grades Up to two GCSEs can be replaced in the 'admissions score' by level 2 vocational qualifications (BTECs), using the following conversion of vocational grades to numbers: Distinction*=8; Distinction=7; Merit=6; Pass=4. Use the Hills road admissions score calculator to help you work out your admissions score www.hillsroad.ac.uk/sixthform/a pplications/admissions-score Please note that admission scores are subject to change and should be used as a guide Further subject specific criteria exists for some courses - Subject specific entry criteria can be found at: http://www.hillsroad.ac.uk/sixth form/applications/subject- entry-criteria | If first choice is not a CAP school 6th form (e.g. Long Road/CRC), Hills Road will not offer an interview Students must meet the admissions score for their chosen subjects |

| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
|-------------|-------|----------------|-------------------------------------|-----------------------------|
| | | Programmes. | | |
| | | Scholarship | | |
| | | Sports | | |
| | | School and | | |
| | | Performance | area of specialism. | |
| | | of 'the | preferably with a grade 5 in your | |
| | | BTECS as part | Mathematics and English and | |
| | | BTECS and | 5 x grade 4s, ideally including | |
| | | | BTEC: | |
| | | subjects), | specialism. | |
| | | (1×BTEC, 2 XIB | grade 5 in your area of | |
| | | Programme | and English and preferably with a | |
| | | Careers | Ideally including Mathematics | |
| | | Baccalaureate | 5 x grade 4s | guidance meeting. |
| | | International | IBCP: | be in evidenced at the |
| | | The | a grade 6. | BTEC subject will need to |
| | | | higher level you will need at least | interest in the vocational |
| | | Subjects) | subjects you wish to study at | such as CRC. Strong |
| | | Diploma (6 ×IB | Language and maths. For | choice over larger colleges |
| | | Baccalaureate | 7x Grade 5s, including English | criteria. Recommend first |

| Long Road | Cambridge | A level and | A-levels: | Will be interviewing all |
|-----------|-----------|-------------|------------------------------------|--------------------------|
| | | diplomas | 7 x Grade 4s including English | applicants. |
| | | | and Maths and a grade 5 in your | |
| | | | chosen subject area, some may | |
| | | | need a 6. | |
| | | | Prospective students with fewer | |
| | | | than 7 GCSEs at Grade 4, or | |
| | | | without a Grade 4 in either | |
| | | | Maths or English, may be | |
| | | | considered depending on their | |
| | | | intended programme of study | |
| | | | and career plan if they have an | |
| | | | average grade of at least 4 in all | |
| | | | subjects taken at GCSE level, | |
| | | | and two or more grades higher | |
| | | | than 4. | |
| | | | Level 3 Applied Diplomas: | |
| | | | 5 x grade 4s, including English | |
| | | | and Merit in relevant Level 2 | |
| | | | Diploma (if taken). Students | |
| | | | with a Distinction grade in a | |
| | | | related subject may be | |

| | | | considered with a grade in a related subject may be considered with a Grade 3 in GCSE English. Level 2 Applied Programme: 3 x grade 4s Including at least a 3 in English. Some L2 have different requirements - please check prospectus | |
|----------------------|------------|---------------------------------|--|--|
| Northstowe | Northstowe | A levels and BTEC | 5x grade 5 incl. English and maths | Interviews offered to all applicants |
| The Oakes College | Cambridge | A levels and applied courses | A-levels: 7x grade 4s STEM A-levels: 7 x grade 4s, grade 6 in maths and grade 6 in combined or triple science. Diplomas: 5x grade 4s Some subjects have specific requirements, please check prospectus | First and second choice applicants will be invited to interview. |

| Institution | Where | Provision | Entry (minimum) | Guidance meetings policies |
|---|-----------|---|--|---|
| Parkside Sixth | Cambridge | International Baccalaureate Diploma | IBDP: 5 x grade 4s, including English Language and maths at grade 4. For subjects you wish to study at Higher Level, you should ideally have grade 6 in a related subject. NB certain subjects in the IB will require more. | Will see all applicants but would recommend putting them higher than large colleges such as Long Road and CRC |
| Cambridge Academy for Science and Technology | Cambridge | STEM Focused ALevels and TLevels. | A Levels: 7 x grade 4s (including English grade 4) with double or triple science (grade 6/6) and Maths (grade 5/6 depending on subject choice). Students select 3 A levels and should also take Core Maths, if they have not chosen one of their A level choices as Maths. The Extended Project will be undertaken by all students in their Challenge Day. | Will see all applicants but would recommend putting them higher than large colleges such as Long Road and CRC |

| | | | T Levels: 5 x grade 4s including 5 in Science, 5 in Maths and 4 in English. | |
|----------------------------|-------------------------------|---|---|--|
| Shuttleworth | Old Warden, Biggleswade | Land-based and Animal care focused BTECs and Apprenticeships | Level 2: 3 x grade 3s, ideally including English and Maths or a Level 1 qualification Level 3: 4 x grade 4s, ideally including Maths and English or a Level 2 qualification. | Will interview all applicants. NB application is separate to the CAP process for other local colleges. |
| Institution | Where | Provision | Entry (minimum) | Guidance meetings policie |
| Bishop Laney Sixth Form | Ely | A Levels, Diplomas, Extended Diplomas and Norwich City FC College Football Programme (two | Level 2: 3 x grade 3s Level 3: 5 x grade 4s, including English and Maths. | Will interview all applicants |

| & three year) | Some Level 3 subjects have | |
|-----------------------------|-----------------------------------|--|
| Two year | subject specific entry criteria - | |
| programme: any course of | please check prospectus. | |
| student's choice, | Norwich city FC Football | |
| plus 4-6 hours | Programme: | |
| per week | Two year programme- | |
| football training | 5 x grade 5s | |
| and | Three year programme - | |
| representing | 4 x grade 4s including English | |
| Norwich City FC. | language and maths | |
| Three year | | |
| programme: | | |
| BTEC First in | | |
| Public Services | | |
| Level 2, plus 4-6 | | |
| hours per week | | |
| football training | | |
| and | | |
| representing | | |
| Norwich City FC. | | |

Students are able to apply to any college that they are qualified for. We recommend that you **apply for more** than one College/Sixth Form.

If the college you wish to apply to is not on the list, see Mrs McCormack for assistance.

Applying to Post 16 Institutions

Your application contains several sections that need to be completed alongside you choosing courses/institutions and applying to them.

You should create an application on Mychoice16 for each college/sixth form that you are interested in.

When creating your applications to institutions; you should include all your chosen subjects in one application. We recommend including a 'back up' course/subject option on your application where your projected grades are not quite meeting or are only just meeting entry requirements. Please speak to Mrs McCormack or Mr Thomas if you need guidance around this.

All sections of your application need to be completed by <u>Friday</u> <u>24th November.</u>

You can find online animated instructions to creating an application on the Mychoice@16 website:

<u>https://www.mychoice16.co.uk/prospectus/system-</u> guides/application/

Section 1. Profile Template

The Profile section is the section that will make you stand out from the other applicants. It includes your personal statement, estimated grades and reference. Make sure that you include all the information that is relevant to your application and get advice in what to include that will help you stand out.

- Login
- Next choose <u>My Profile Template</u>

Your template is used in your applications to save you filling all your details in every time. The template can be updated by coming back to this section, or by ticking the Update my Profile Template box when saving data in your application.

You can work in any order but we will start with clicking on *Personal Details*.

1. <u>Personal Details</u>

• Fill in all of the fields making sure the data is correct

- Add your address and any health needs you have.
- Click <u>Save and Update Template</u> to save your changes.

2. Parental Information

- Here you need to enter your parent/carer/guardian's details (Please note you should live with this person). If special circumstances apply and you don't live with this person then fill in their address.
- Once you have filled in all the fields <u>click Save and Update</u>
 <u>Template</u> to save your changes.

3. Qualifications

Your qualifications will be uploaded by the school you will not be able to amend them - so you can skip this section.

4. Work Experience

This section should include details of any work experience or part time jobs you have had. Do include virtual work experience you have done, and also voluntary work (helping a sports team, Brownie pack, community/church group). If you haven't completed any work experience you can tick the checkbox to insert the comment for you.

Click <u>Save and Continue</u> to save your changes.

5. Personal Statement

This section gives you an opportunity to promote yourself and your achievements.

There is further guidance on what to include in your personal statement further on in this booklet, and on the careers page of the CATalogue. You will also have a lesson on personal statement writing in PSHE.

Compete this section and click Save and Continue.

6. Equality and Diversity

Here you need to fill in your sexual orientation and religious beliefs. If you don't wish to enter these, just select the 'Prefer Not To Say' option in the drop down

Click Save and Continue to save your changes

Now your personal information is complete and ready to be used in your all applications without you needing to re-enter it for each one.

Section 2. My Intended Destination

Click into 'My Intended Destination' and select your intended post 16 destination from the drop down.

For Cambourne Village College students, this will usually be: 'Full time education - different school', 'FE College, Training/ Apprenticeship definite place' or 'Training/Apprenticeship - no definite place'

Click 'Save and Continue'.

Section 3. Creating an Application(s)

Option A) Start from 'Your Applications', then go to the 'Course Choices' section. add chosen courses to your 'Favourites' using the course search function, complete sections 7 (Course Choices) and 8 (Review and Send Application)

Option B) Start by 'Adding courses' to your 'Favourites', go to 'My Applications', click 'Start New Application', complete sections 7 (Course Choices) and 8 (Review and Send Application)

Option A)

Start with 'Your Applications'

 \rightarrow Choose Your Applications from the options, or via the menu 'My Account' - 'My Applications'

 \rightarrow Click on the **Start a new Application** button This page allows you to access all the sections of your application and indicates your progress in each section.

If this is your first application and you haven't completed your Profile Template all the sections will need completing, for additional applications your profile details will have been saved and just the **Course Choices** will need completing.

\rightarrow Select your <u>Course Choices</u>

In this section you can list the courses you are applying for.

\rightarrow <u>Search for courses</u>

 \rightarrow Click on search for a course online to find one. This will take you to the course search.

You can have a look at all the course information using the tabs in the middle.

You can filter your search down using the filter options on the left.

- \rightarrow Click on the course title to have a look at it this is where you can add it to your favourites.
- \rightarrow Once you are happy with the course, select the course start date from the drop down in the middle and pres<u>s Add.</u>

It will ask if you want to return to your application, if you are ready to continue select Yes.

* <u>APPLY</u> for your chosen courses

Once you have added your chosen courses to your favourites, you then need to apply.

ightarrow Scroll down to Section 7 'Course Choices'

 \rightarrow Press **Add Course** on the course you wish to apply for.

If you can add more than one course, you can order them by your preference by dragging and dropping them or clicking the up/down buttons.

If you are selecting A Levels only you should select at least 3.

If you are applying to Long Road, and are creating a <u>mixed study</u> <u>programme</u> consisting of both Diplomas and A Levels, you should ensure that your programme is a total of 180 credits.

Add an explanation why you would like to do the course(s) and click Save and Continue to save your changes.

\rightarrow Complete Section 8 - Review & Send Your Application

This final page allows you to review all the sections in one go, you can edit any of the pages by clicking the **Edit** button in each of the sections.

The provider may have some questions for you to answer, these are at the end of the page.

Complete any additional fields or checkboxes and click the **Send Application** button to send your application. ★ Pupils and parents will need to check details carefully, including courses chosen, when they click submit.

Your application will now be at the next status (Sent, Sent Pending Reference, Schools Hold etc.) You can monitor the status by going to 'My Applications.'

Repeat this process for each of the colleges/sixth forms that you'd like to apply to.

If the provider, your school or tutor has sent you a message about the application, you can click the envelope icon on the left of the application to read it and reply.

Option B)

Add courses to your favourites

 \rightarrow Click on 'Courses'

Use the search bar to find subjects that you'd like to apply for

\rightarrow Click 'Add to Favourites'

Add all of your chosen subjects/courses at your chosen post 16 institution to your 'Favourites'.

* APPLY to your chosen courses

- \rightarrow Click on 'My Applications' from the options, or via the menu 'My Account' 'My Applications'
- \rightarrow Click 'Start New Application'

 \rightarrow Scroll down and click into section 7 'Course Choices'

You will see all the subjects/courses that you have added to your favourites.

→ Click 'Add Course' next to one of the subjects/courses at your first- choice college, this will grey out other provider options and allow to continue with an application to that provider.

If you can add more than one course, you can order them by your preference by dragging and dropping them or clicking the up/down buttons.

If you are selecting A Levels only you should select at least 3.

If you are applying to Long Road, and are creating a <u>mixed study</u> <u>programme</u> consisting of both Diplomas and A Levels, you should ensure that your programme is a total of 180 credits.

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Reference

Please note that the school will provide a reference that goes with all your applications. Your attendance and punctuality figures are included, as is a comment about your behaviour record. If your behaviour, punctuality or attendance are a concern you may well be asked about this at interview and it may well affect your chances of being offered a place at your chosen college.

<u>Personal Statement</u>

This is a very important section – make yourself stand out from others

Remember that there will be lots of students applying with the same grades as you and the personal statement is the way that you will stand out from the crowd. Certain institutions have many more applicants than places and they are looking for students who can offer their institutions something. You need to sell yourself and show that you are a well-rounded person with a variety of interests so make sure you include everything that you want the institutions to know.

- Write your personal statement in Word and copy and paste it into your Mychoice16 profile when completed and checked
- Write in detail
- You can repeat some of the information already on the form, for example interests and work experience.
- Don't write about one institution the same personal statement will get sent to every institution so don't make comments like "I want to come to Comberton because you have wonderful sports facilities."

<u>Personal Statement student guidance – ideas to get you started.</u>

1. Why would you like to continue in education?

What subjects have you enjoyed at school and might like to continue?

2. <u>Character</u>

What are you like? Quiet, loud, introvert, extrovert, lively, fun-loving, enjoy working with others/on your own. How do your friends describe you? Trustworthy, a good listener, honest, dependable.

3. Attitude to work and people

What are you like at school? Hard-working, organised, work well under pressure.

What subjects do you like and why?

4. Interests

What are your main interests: sports teams, keep fit, hobbies, socialising - how have/do these help you

What extra-curricular activities do you do? They could involve some of the following: Sports team, extra classes like dance/art class, interests and clubs like stamp collecting!, part-time work or jobs that you have.

5. <u>Responsibilities - in school and outside</u>

Write out your experiences and responsibilities. What have you gained from them? For example - Form representative - communication skills, trust, and independence.

Other responsibilities could include Prefect duties, drama/musical productions, charity work, Peer Mentor etc.

6. Work Experience

State the skills you gained and match them to the duties you carried out on your work experience. For example - Communication - dealing with customers or working in a team

Mention here whether or not you have a part-time/Saturday job and state what your main responsibilities are.

Possible skills developed could be: Communication, speaking to customers/public, working independently, computer skills, team work, managing others, working to deadlines; problem solving and using your initiative

7. <u>Ambitions and future plans</u>

Write out what you would like to do in the future - next couple of years as well as a career (mention here if you hope to go to university). Also add the ambitions you would like to fulfil in the coming years like traveling, bungee jump etc.

- You should aim to type about one side of A4.
- It should include:
- A description of you are you; outgoing? Confident? Friendly? Reliable? Responsible? Good listener? Ambitious? What have you done to display these qualities?
- What you are good at?
- What skills you have..
- What you have learnt about yourself in secondary school ...
- $\circ~$ Why you wish to continue in education or apply for training...
- Why you have chosen the course(s) you are applying for ...
- Any ideas you have about possible careers, and whether or not you are thinking of applying to university..
- \circ $\,$ The interests and activities you follow in your own time and in school $\,$
- \circ Any work experience you have had (both paid and unpaid)
- Look at attendance and punctuality are you always punctual? Do you always attend school?
- Positions of responsibility have you had any responsibilitiesbabysitting, Saturday jobs, paper rounds, tour guides, interviews, Sports Captain, College Captain, mentor - what skills do you need/have to be successful at these?
- Are you part of any groups that promote positive qualities? -Cadets, Scouts, Guides, Rangers.
- What opportunities have you taken? School trips, music lessons, fixtures etc.
- What have you learnt from the opportunities? Team work, communication skills, culture etc.
- What are you currently studying and how will these subjects help you in the future?
- Have you passed any official exams / awards? Music, Life guarding, First Aid, ski awards, sports/ languages leader. Perhaps you already have a GCSE.
- Do you play for any teams, either inside or outside school?
- Have you taken part in any productions? dance show, drama, concerts, art festivals?
- Have you taken part in any fundraising activities?

Frequently asked questions

Q. Will students always be invited to an interview at all post-16 centres they apply to?

A. This will depend on the centre. Centres may not interview students whose estimated grades do not meet the entry requirements. In addition, some centres may decide not to interview all applicants in the light of the numbers who apply to them. See pages 9 to 14 for the interview policy for each college.

Q. When will students receive offers and how should they respond to these offers?

A. As indicated, post-16 centres will make offers at different times, with some sending out offers shortly after each batch of interviews, while others will wait until all interviews have been completed. Each post-16 centre will send guidelines about how students should make an initial response to offers. In-area students will receive their offers by Easter.

Q. How long can students hold the offers they have received?

A. As indicated, students may hold all their offers until GCSE results are published in August and are advised to do so.

Q. Can students choose to decline an offer before August after they have received offers from all centres applied for?

A. Students may choose to write to post-16 centres and decline offers in the May-July period before the August publication of GCSE results if they have definitely decided that they no longer wish to hold a particular offer. However, it will be important for school guidance staff to ensure, where possible, that students continue to hold offers that will cover all likely outcomes on publication of GCSE results.

Q. What should students do on receiving their GCSE results 22th August 2024?

A. Students should follow the guidelines which will be provided by the post-16 centres who have made offers to them. Post-16 centres will indicate the dates on which they would like students to contact them or attend enrolment sessions. It is advised that students are available on Results Day so that they can respond to the colleges in the appropriate way. Students will also be expected to attend enrolment days at the end of August so should make sure they are not on holiday during this key time.

<u>Useful Websites</u>

| National Careers Service | <u>https://nationalcareersservice.direct.gov.uk</u> |
|--|---|
| Apprenticeships | www.apprenticeships.org.uk |
| Apprenticeships | https://formthefuture.org.uk/apprenticeships/ |
| Hills Road | <u>www.hrsfc.ac.uk</u> |
| Long Road | <u>www.longroad.ac.uk</u> |
| CRC | www.camre.ac.uk |
| Parkside | www.parksidesixth.org.uk |
| Comberton | www.combertonsixthform.org |
| Netherhall | www.netherhallsixthform.com |
| Impington | www.impington.cambs.sch.uk |
| College of West | |
| Anglia | <u>www.cwa.ac.uk</u> |
| Cottenham | www.cvcweb.net |
| Cambridge Academy for Science and Technology | <u>www.cam-ast.org.uk</u> |
| Bedford | <u>www.bedford.ac.uk</u> |
| Shuttleworth | <u>www.shuttleworth.ac.uk</u> |
| North Herts | <u>www.nhc.ac.uk</u> |
| Cambridge Maths School | <u>https://cms.tela.org.uk/</u> |
| Chesterton | https://csf.tela.org.uk/ |
| Hinchingbrooke | https://www.hinchingbrookeschool.net/6thform |



<u>Transport times / costs</u>

(As of 18th August 2023)

Applications to County Council for financial support with post 16 travel - <u>https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-</u> <u>learning/school-transport/post-16-education-transport</u>

<u>Portal for planning bus journeys and times:</u> <u>https://transport.cambridgeshirepeterborough-ca.gov.uk/buses/bus-</u> <u>timetables/</u>

Cambridge Regional College

https://www.camre.ac.uk/student-support/travelling-to-college/

The college bus pass is £595 for the 2023-4 academic year. An Early Bird rate of £545 is available for those paying by 31st August 2023. This can be paid either in full or by instalments. For those on apprenticeship schemes, the price is £200 payable in full. The Citi 4 bus also stops at CRC - see below.

| ROUTE NO | TIMES | ROUTE AND STOPS |
|-------------|-------|---|
| CC8B | 07:13 | Eynesbury, outside no. 3 Berkley St, (Howitt's Lane bus stop) |
| | 07:15 | Eynesbury, Ernulf Academy bus loop bays |
| | 07:23 | Abbotsley, High Street, Vicarage Farmyard bus stop (Church) |
| | 07:28 | Great Grandsen, Fox St, Eltisley Rd bus stop (opp Post Office) |
| | 07:34 | Caxton, Ermine St, Bourn Rd bus stop |
| | 07:38 | Lower Cambourne, School Lane / Apley Way bus stop |
| | 07:40 | Cambourne, Broad Street bus bay outside Morrisons |
| | 07:45 | Highfields, Childerley Gate bus stop |
| | 08:00 | Comberton, South Street bus stop |
| | 08:30 | Cambridge Campus |

Comberton Village College

https://www.combertonsixthform.org/information/transport

In the majority of cases, students will need to organise and pay for their own transport. Students from low-income families will qualify for subsidised travel. There is also a bursary fund to help with transport costs. The full timetable for both the council and Comberton-run buses is available on the travel page of the website with costs based on distance travelled. For further information, please e-mail the transport manager at jczylok@catrust.co.uk

There is also the option of the Whippet 18 service, which is detailed below. The Whippet 18 service, the timetable for which can be found at:

20230320-18-timetable.pdf (go-whippet.co.uk)

This is a public bus which runs an approx. hourly service between Cambridge city centre and Cambourne.

Parkside Sixth Form

Parkside campus is a short walk from Drummer Street Bus Station, which is a hub for buses from the outskirts of Cambridge and the surrounding villages.

Travel is included in the Mega Rider Plus Zone with costs as follows:

Weekly Mega Rider Plus - £25.00

Term Rider Tickets cover a term - see the <u>Stagecoach website</u>.

These tickets cover the Cambridgeshire area

<u>Citi 4 bus route (to Drummer street - Parkside is walking distance from here)</u>

Cambridge - Citi 4 / 4A

Cambourne - Cambridge (including 4A via Cambridge Regional College) From 4 June 2023

| MONDAY - FRIDAY | 4 | 4 | 4A | | 4 | 4 | | 4 | 4 | | | 4 | 4 | 4 | | 4 | 4 | 4 |
|--|----------------------|----------------------|----------------------|--------------------------|----------------------|----------------------|--------------------------|----------------------|----------------------|--------------------------|--------------------------|----------------------|----------------------|----------------------|------|------|------|------|
| Service No | 4 | 4 | 4A | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Great Cambourne Morrisons | 0539 | 0639 | 0653 | 0709 | 0739 | 0809 | 0839 | 0909 | 0939 | 1009 | 1039 | 1109 | 1139 | 1209 | 1239 | 1309 | 1339 | 1409 |
| Great Cambourne High St | 0551 | 0651 | 0705 | 0721 | 0751 | 0821 | 0851 | 0921 | 0951 | 1021 | 1051 | 1121 | 1151 | 1221 | 1251 | 1321 | 1351 | 1421 |
| Great Cambourne Morrisons | 0601 | 0701 | 0715 | 0731 | 0801 | 0831 | 0901 | 0931 | 1001 | 1031 | 1101 | 1131 | 1201 | 1231 | 1301 | 1331 | 1401 | 1431 |
| Coton American Cemetery | 0615 | 0715 | | 0745 | 0815 | 0845 | 0915 | 0945 | 1015 | 1045 | 1115 | 1145 | 1215 | 1245 | 1315 | 1345 | 1415 | 1445 |
| Cambridge Regional College | | | 0730 | | | | | | | | | | | | | | | |
| Emmanuel St Stop E5 | | | | | | | | | | | | | | | | | | |
| Drummer St Bus Station Bay 10 | 0628 | 0728 | 0745 | 0758 | 0828 | 0858 | 0928 | 0958 | 1028 | 1058 | 1128 | 1158 | 1228 | 1258 | 1328 | 1358 | 1428 | 1458 |
| | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| MONDAY - FRIDAY | | | | | | | | | | | | | | | | | | |
| MONDAY - FRIDAY Service No | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | | | |
| | 4 1439 | 4 | 4 1539 | 4 1609 | 4 1639 | 4 1709 | 4 1739 | 4 1809 | 4 1839 | 4 1909 | 4 1939 | 4 2039 | 4 2139 | 4 2239 | | | | |
| Service No | - | | - | 4 1609 1621 | • | - | 4 1739 1751 | | • | 4 1909 1921 | 4 1939 1951 | • | | | | | | |
| Service No Great Cambourne Morrisons | 1439 | 1509 | 1539 | | 1639 | 1709 | | 1809 | 1839 | | | 2039 | 2139 | 2239 | | | | |
| Service No Great Cambourne Morrisons Great Cambourne High St | 1439 1451 | 1509 1521 | 1539 1551 | 1621 | 1639 1651 | 1709 1721 | 1751 | 1809 1821 | 1839 1851 | 1921 | 1951 | 2039 2051 | 2139 2151 | 2239 2251 | | | | |
| Service No Great Cambourne Morrisons Great Cambourne High St Great Cambourne Morrisons | 1439 1451 1501 | 1509 1521 1531 | 1539 1551 1601 | 1621 1631 | 1639 1651 1701 | 1709 1721 1731 | 1751 1801 | 1809 1821 1831 | 1839 1851 1901 | 1921 1931 | 1951 2001 | 2039 2051 2101 | 2139 2151 2201 | 2239 2251 2301 | | | | |
| Service No Great Cambourne Morrisons Great Cambourne High St Great Cambourne Morrisons Coton American Cemetery | 1439 1451 1501 | 1509 1521 1531 | 1539 1551 1601 | 1621 1631 | 1639 1651 1701 | 1709 1721 1731 | 1751 1801 | 1809 1821 1831 | 1839 1851 1901 | 1921 1931 | 1951 2001 | 2039 2051 2101 | 2139 2151 2201 | 2239 2251 2301 | | | | |

The Oakes College

https://oakescc.org/the-college/travel/

Travel is included in the Mega Rider Plus Zone.

These tickets cover the Cambridgeshire area

Citi 4 bus into town (as before)

Citi 1 bus from Emmanuel Street town to Netherhall Upper school

Travel time 1hr 20

| Service No | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
|----------------------------|-----|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Arbury Campkin Rd | Dep | 05:50 | 06:10 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 |
| Carlton Way Kingsway Flats | | 06:05 | 06:25 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 | 10:15 |
| Emmanuel St Stop E2 | | 06:20 | 06:40 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 | 10:15 | 10:30 |
| Emmanuel St Stop E2 | | 06:25 | 06:45 | 07:05 | 07:20 | 07:35 | 07:50 | 08:05 | 08:20 | 08:35 | 08:50 | 09:05 | 09:20 | 09:35 | 09:50 | 10:05 | 10:20 | 10:35 |
| Cambridge Rail Stn Stop 3 | | 06:35 | 06:55 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 |
| Netherhall Upper School | | 06:46 | 07:06 | 07:26 | 07:41 | 07:56 | 08:11 | 08:26 | 08:41 | 08:56 | 09:11 | 09:26 | 09:41 | 09:56 | 10:11 | 10:26 | 10:41 | 10:56 |
| Cherry Hinton Tesco | Arr | 06:58 | 07:18 | 07:38 | 07:53 | 08:08 | 08:23 | 08:38 | 08:53 | 09:08 | 09:23 | 09:38 | 09:53 | 10:08 | 10:23 | 10:38 | 10:53 | 11:08 |
| Cherry Hinton Tesco | Dep | 07:01 | 07:21 | 07:41 | | 08:11 | | 08:41 | | 09:11 | | 09:41 | | 10:11 | | 10:41 | | 11:11 |
| Fulbourn Hat and Rabbit | Arr | 07:06 | 07:26 | 07:46 | | 08:16 | | 08:46 | | 09:16 | | 09:46 | | 10:16 | | 10:46 | | 11:16 |
| Fulbourn Windmill Hill | Arr | | | 07:50 | | 08:20 | | 08:50 | | 09:20 | | 09:50 | | 10:20 | | 10:50 | | 11:20 |

| | 1 | 1 | 1 | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | | 1 | 1 |
|--------------------------------|------|------|------|------|-------|----|----|----|----|-----|----|-------|------|------|
| Arbury Campkin Road | 0810 | 0620 | 0830 | 0840 | | 50 | 00 | 10 | 20 | 30 | 40 | | 1650 | 1700 |
| Arbury Jenny Wren * | 0811 | 0821 | 0831 | 0641 | | 51 | 01 | 11 | 21 | 31 | 41 | | 1651 | 1701 |
| Kings Hedges Road CRC * | 0815 | 0825 | 0835 | 0845 | | 55 | 05 | 15 | 25 | 35 | 45 | | 1655 | 1705 |
| Carlton Way Kingsway Flats | 0822 | 0832 | 0842 | 0852 | | 02 | 12 | 22 | 32 | 42 | 52 | | 1702 | 1712 |
| Emmanuel Street Stop E2 | 0833 | 0843 | 0853 | 0903 | | 13 | 23 | 33 | 43 | 53 | 03 | | 1713 | 1723 |
| Emmanuel Street Stop E2 | 0837 | 0847 | 0857 | 0907 | | 17 | 27 | 37 | 47 | 57 | 07 | | 1717 | 1727 |
| Cambridge Rail Station stop 3 | 0844 | 0854 | 0904 | 0914 | then | 24 | 34 | 44 | 64 | 04 | 54 | | 1724 | 1734 |
| Addenbrooke's Hospital bay B * | 0850 | 0900 | 0910 | 0920 | at | 30 | 40 | 50 | 00 | 10 | 20 | | 1730 | 1740 |
| Netherhall Upper School | 0855 | 0905 | 0915 | 0925 | times | 35 | 45 | 55 | 05 | 15 | 25 | until | 1735 | 1740 |
| Cherry Hinton High Street * | 0857 | 0907 | 0917 | 0927 | each | 37 | 47 | 57 | 07 | \$7 | 27 | | 1737 | 1743 |
| Cherry Hinton Tesco | 0904 | 0914 | 0924 | 0934 | hour | 44 | 54 | 04 | 36 | 24 | 34 | | 1744 | 1754 |
| Cherry Hinton Tesco | | 0917 | | | | 47 | | | 17 | | | | 1747 | |
| Fulbourn Capital Park * | | 0919 | | | | 49 | + | | 19 | - | | | 1749 | |
| Ida Darwin Hospital * | | 0920 | 14 | 1 | | 50 | | 10 | 20 | - | | | 1750 | 1. |
| Fulbourn Hat & Rabbit | | 0922 | | | | 52 | | | 22 | | | | 1762 | |
| Fulbourn Six Bells * | | 0924 | | - | | 54 | - | | 24 | | | | 1754 | |
| Fulbourn Windmill Lane | - | 0926 | | | | 56 | | | 26 | - | | | 1756 | |

Hills Road Sixth Form

Travel is included in the Mega Rider Plus Zone:

<u>Bus 18 route</u>

| Cambourne, opp De La Warr Way | 06:36 | 07:07 | 07:49 | 08:49 | 09:49 |
|--|-------|-------|-------|-------|-------|
| Bourn, opp Short Street | 06:45 | 07:18 | 08:00 | 09:00 | 10:00 |
| Kingston, opp Field Road | 06:50 | 07:24 | 08:06 | 09:06 | 10:06 |
| Comberton, opp Village College | 06:57 | 07:32 | 08:14 | 09:14 | 10:14 |
| Barton, opp High Street | 07:01 | 07:39 | 08:21 | 09:21 | 10:21 |
| Grantchester, opp Burnt Close | | 07:46 | 08:28 | 09:28 | 10:28 |
| Newnham Grange Road (near) | 07:07 | 07:54 | 08:38 | 09:35 | 10:35 |
| Cambridge Drummer St Bus Station (Bay 5) | 07:17 | 08:05 | 08:53 | 09:45 | 10:45 |

Long Road Sixth Form

Travel is included in the Mega Rider Plus Zone.

https://transport.cambridgeshirepeterborough-ca.gov.uk/journey-planner/

Checklist for applications

| Have you? | Deadline | Tick when done |
|---------------------------|--------------------|----------------------|
| Visited the Open Evenings | Throughout | |
| (virtually or in person) | October/November | |
| Read the prospectuses | Throughout October | |

| 43 | |
|--|---------------------------|
| Checked your personal information | Throughout October |
| Written your personal statement | 27th October |
| Had your personal statement checked | November |
| Researched a range of courses | Throughout |
| and institutions | October/November |
| Chosen the courses you want to apply to | 24 th November |
| Checked that your estimated grades match the admissions criteria | 24 th November |
| Discussed your choices with your parents | 24 th November |
| Discussed your choices with your tutor | 24 th November |
| Decided on your final choice | 24 th November |
| Submitted your online | |
| application | 24 th November |

What's the secret to success?

"It's all hard work and grafting. It's been a long journey grafting and grafting, but anything is possible."

Mo Farah