



Cambourne Village College

An Academy of



Sheepfold Lane,
Cambourne,
Cambridge
CB23 6FR
(01954) 284000

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www.cambournevc.org

Careers Coordinator

Required: 1 June 2022

Salary: Scale 5 point 12 (Range 12-17) Actual salary £15,583 to £17,205 per annum

Hours of work: 30 hours per week

Actual hours: 8.30-3pm (flexible by negotiation)

Contract: Permanent

We are seeking a pro-active, enthusiastic and committed individual to deliver and develop our ambitious Careers and Work-Related Learning provision. Applicants must hold or be willing to study to obtain the Qualification in Careers Guidance (QCG).

Cambourne Village College is an Ofsted 'Outstanding' rated, over-subscribed secondary school, eight miles from Cambridge. We opened as an academy of the Cam Academy Trust in September 2013. Our ethos is aspirational and inclusive, our staff is highly motivated, our pupils courteous and hard-working, and we have excellent facilities. Planning is underway to open a 350 place sixth form, with 175 students in each of Years 12 and 13, effective from 2024. Joining Cambourne Village College represents a unique opportunity to work in a newly-established school within a wider, high-quality Academy Trust that gives excellent possibilities for professional and career development.

Full details are provided on the General Information Job Description and Person Specification. For further information and to arrange a visit, please contact Tim Thomas, Head of Careers, tthomas@cambournevc.org Pre-application visits to the College are welcomed.

How to apply:

Please complete the Application Form located on the Cambourne Village College website (www.cambournevc.org/contact-us/vacancies) and attach a letter of application (consisting of no more than 2 sides of A4 when printed). In your letter of application, please explain:

- The reason for your interest
- Your relevant track record that confirms you could fulfil the expectations of the role
- Your reflections on how you could contribute to the further development of Cambourne Village College as a truly excellent school

Closing date: noon on Friday 20 May 2022. **Interviews:** TBC

Our school is committed to safeguarding and promoting the welfare of children and young people, and we expect all our staff and volunteers to share this commitment. Appointment to this post would be subject to an enhanced DBS check and satisfactory medical and employment references.