

Person Specification: Cambourne Village College Counsellor

Created July 2019

Qualifications	Essential	Desirable
5 GCSEs (or equivalent) including English and Maths	√	
A' Level or Higher Educational Qualifications	√	
Relevant counselling/ therapy qualification and accreditation recognised through BACP	√	
Public First Aid qualification		√
Willingness to undertake further training	√	
Full clean driving licence	√	
Successful Experience of :		
Working in a school or similar establishment	√	
Working in a similar role with a minimum 100 hours clinical practice and at least one year's experience of working with young people in a professional and therapeutic setting.		√
Working with students of a similar age	√	
Managing and maintaining accurate records	√	
Liaising with other professional colleagues	√	
Knowledge and Skills:		
Excellent verbal and written communication skills	√	
Ability to absorb and understand a wide range of information	√	
To have an understanding of the issues affecting other people	√	
Willingness to talk openly about sex, drugs, alcohol, self-harm	√	
Personal Attributes		
Appreciation of the need for confidentiality and of working with an appropriate Information Sharing Policy	√	
Ability to work flexibly and to respond to unplanned situations, showing initiative and ability to prioritise	√	
Strong knowledge of local community	√	
A welcoming and friendly manner	√	
Ability to work independently	√	
Ability to work as part of a team	√	
Efficient and meticulous in organisation	√	
Highly punctual	√	
Integrity	√	
Common sense	√	
Commitment to the highest standards of Child Protection	√	
Commitment to the school's ethos, aims and its whole community	√	

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for the successful candidate.