

Head of Year, Cambourne Village College

PERSON SPECIFICATION

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for the successful candidate.

Qualifications:	Essential	Desirable
5 GCSEs including English and Maths	√	
Degree	√	
Higher degree		√
QTS	√	
Evidence of involvement in continuing professional development activities	√	
Training/qualifications in pastoral care	√	
Experience:		
Breadth of successful teaching experience		√
Experience of procedures and routines for the effective management of challenging pupil behaviour	√	
Experience of child safe-guarding issues and successful use of measures that promote and ensure the safeguarding of young people	√	
Designated Person for Child Protection training undertaken		√
Evidence of being able to lead, manage and be responsible for initiatives/developments	√	
Evidence of working with other professionals as part of a team	√	
Experience of using ICT for data management and for tracking pupil progress	√	
Experience in raising student achievement and adding value	√	
Experience of co-operating with external agencies	√	
Experience of successful liaison with parents	√	
Experience of supporting student transition		√
Experience of personal involvement in the wider curriculum	√	
Experience in leading teams of staff	√	
Knowledge and Skills:		
Evidence of excellent teaching skills, leading to consistently high standards of achievement	√	
Excellent organisational skills	√	
Excellent communication skills	√	
Ability to form effective working relationships	√	
Ability to share leadership and work collaboratively and effectively in a team	√	
Ability to use data effectively to analyse progress	√	
Strong working knowledge of Microsoft packages: Word; PowerPoint; Outlook	√	
Strong working knowledge of Microsoft Excel to compile reports and track progress		√
Personal Attributes:		

Belief in inclusion and the right of all to be the best they can be	√	
High personal motivation	√	
Ability to inspire and lead	√	
Desire to innovate	√	
Creative approach to problem solving	√	
Optimism	√	
Resilience	√	
Empathy	√	
Honesty and integrity	√	
Strong team player	√	